



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES

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MEMORANDUM

TO: Community Services Board, Local Government Department, and Behavioral Health Authority Executive Directors
State Hospital and Training Center Directors
State Mental Health, Mental Retardation and Substance Abuse Services Board
Mental Health, Mental Retardation, and Substance Abuse Services Advocates

FROM: Paul R. Gilding
Community Contracting Director

SUBJECT: FY 2010 Performance Contract; Central Office, State Facility, and Community Services Board Partnership Agreement; and Community Services Performance Contract General Requirements Document Exposure Drafts

DATE: December 31, 2008

Sections 37.2-508 and 37.2-608 of the *Code of Virginia* require the Department to make the standard performance contract form that it intends to use for Fiscal Year (FY) 2010 available six months before the beginning of the fiscal year and to solicit public comments about it for 60 days. The attached exposure drafts meet this requirement.

The Performance Contract Committee, established last year by the Department and the Virginia Association of Community Services Boards, decided not to develop a line-by-line revision of the performance contract for FY 2010, but to focus on substantive revisions in the FY 2010 contract related to increasing the transparent accountability of CSB services, improving the quality of CSB data, enhancing continuous quality improvement efforts, and continuing to streamline the contract and related reporting requirements. These revisions are outlined on the following pages.

Exposure drafts of the FY 2010 Performance Contract, Partnership Agreement, and Community Services Performance Contract General Requirements Document, the contract documents, are attached for your review and comment. The documents are distributed electronically, rather than by mail, and they are available on the Department's web site at www.dmhmrzas.virginia.gov. Changes from the FY 2009 contract documents are highlighted in **red text** (on a computer screen or when the document is printed with a color printer); additions are shown with **underlined text**, and deletions are shown with **~~stricken text~~**.

Performance Contract Changes

1. "Mental illness" is replaced by "mental health disorder" and, in some places, "consumer" is replaced with "individual receiving services" to begin the transition to replacing consumer terminology completely; both changes respond to suggestions from consumers. Also "intellectual disabilities" is changed to "intellectual disability," the correct term.

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2. Section 5.c is added on page 5 about recovery and reallocation of unexpended balances of unrestricted and restricted state general and federal block grant funds from previous years.
3. Language is added on pages 6, 7, and 11 about Boards and the Department implementing plans for and reporting on increasing their recovery orientation, following up on language in the FY 2009 Performance Contract.
4. Language is added in section 6.c.1.) on page 8 about reporting information on Part C services, previously reported in CARS and CCS 3, through a separate reporting system maintained by the Department (currently iTOTS), eliminating duplicative separate reporting requirements.
5. Language is added in section 6.c.1.) on page 8 about reporting juvenile detention center and jail diversion service information, previously reported through separate manual reports, only in CARS and CCS, eliminating separate and duplicative paper reporting requirements. A consistent theme in the FY 2010 exposure draft is eliminating duplicative reports for collecting the same information, since this creates inconsistent data and extra work for everyone.
7. Language is stricken in section 6.e. on page 9 and in section 7.f. on page 13 about Individualized Services, since these requirements are no longer necessary.
8. Language is stricken on page 17 in section 10 to delete a reference to the System Operations Team since it is defunct, and language is inserted in section 10.b about revising the FY 2009 performance expectations and goals.
9. Columns for projecting consumers to be served are deleted from Forms 11, 21, 31 and 01 on pages 29, 30, 31, and 32. While Boards will no longer have to project numbers of consumers to be served by core service in the performance contract, this information still will have to be reported through CCS 3. Rows on the forms for projecting consumers to be served by Consumer Designation Codes are deleted, since this information is captured in CCS 3.
10. Exhibit B is revised substantially to reflect co-occurring and integrated services language and to incorporate changes in various expectations and goals that have been made in the Exhibit B Required Measures Report, which is now included in Exhibit B. Reflecting existing language in the FY 2009 Partnership Agreement, a new section is added for Co-Occurring Mental Health and Substance Use Disorders Performance Expectations, including related affirmations in section IV. The Data Quality Measures in the FY 2009 contract are moved to the Expectations section and the reporting requirements are eliminated. A new section V is added on continuous quality improvement feedback, which addresses improving data quality and integrity and furthering transparent accountability.
11. Exhibit C on page 46 is revised to include language about Boards implementing plans for and reporting on increasing their recovery orientation to the Department by March 31, 2010.
12. The Regional Program Operating Principles in Exhibit J are deleted, and they are moved to Appendix E in the revised Core Services Taxonomy 7.1 (version 8), effective January 30, 2009, to retain the principles for guidance and reference purposes.
13. Exhibit J now addresses Board System Reform Activities. Boards will propose activities to implement in six system reform areas during the contract period and report to the Department on their accomplishments in these areas by March 31, 2010.

Partnership Agreement Changes

1. The language changes in item 1 for the Performance Contract are reflected in the Agreement.
2. As in the Performance Contract, language about the System Operations Team on page 10 of the Agreement is deleted since the Team is defunct.

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3. Language on page 10 about reviewing and renewing the Agreement at the end of five years is deleted since the Agreement is reviewed every year as part of developing the Performance Contract for the next fiscal year.

General Requirements Document Changes

1. The language changes in item 1 for the Performance Contract are reflected in the Document.
2. The reference to the Procedures for Continuity of Care Between Boards and State Hospitals on page 2 is deleted since the Procedures are archaic, having been superseded by the Discharge Planning Protocols, which are being revised this year.
3. Language in the Continuity of Care Procedures on pages 30 and 31 is revised to reflect current practice regarding readiness for discharge from training centers.
3. Appendix D, Regional Program Procedures, is deleted, and it is moved to Appendix F in the revised Core Services Taxonomy 7.1 (version 8), effective January 30, 2009, to retain the procedures for guidance and reference purposes.

If you have any questions about these drafts, please call me at (804) 786-4982 or e-mail me at paul.gilding@co.dmhmrsas.virginia.gov. Please send your comments and suggested changes to me by the **close of business on March 2, 2009**. You can e-mail comments to me or FAX them to me at (804) 371-0092. Please reference page and section numbers in the documents and include proposed language to address your concerns in your comments; this will be very helpful for the Performance Contract Committee as it continues to work on the FY 2010 contract documents.

After the close of the public comment period, the Performance Contract Committee will consider comments and suggestions received as it continues to revise these documents. The Committee also will need to consider and reflect any legislation enacted by the General Assembly during its session this winter that will affect our services system. The final performance contract documents for FY 2010 will be finished and distributed by May 1, 2009 to CSBs for their use. Thank you for your participation in this very important public comment process.

Enclosures (3)

pc: The Honorable Marilyn B. Tavenner

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